

BEE LINE

ALES & SPIRITS | NEWPORT ON THE LEVEE

PRIVATE PARTY

I N F O R M A T I O N

THE WILDFLOWER ROOM

This space can accommodate groups of 20 - 40 people. There is a \$300 bar minimum to reserve the space on a weekday (Sunday - Thursday) for any 3-hour timeframe until 9pm. There is a \$600 bar minimum to reserve the space on a weekend (Friday - Saturday) for any 3-hour time frame until 7pm.



BAR OPTIONS

INDIVIDUAL TABS

Guests open their own tab and /or pay as they go.

GROUP TAB

There are several different options to running a group tab for your party:

Open Bar - run a group tab for the entire party.

Run of Bar - Run a group tab for a certain period of time. (ex. the first 2 hours)

Run of Bar to a certain amount (ex. the first \$200)

Use of drink tickets to be applied to a group tab.
(ex. each guest receives 2 drink tickets for call liquor and beer only)

Open Bar with Exceptions - a group tab customized to include or exclude certain drinks (ex. no shots)

PLANNING INFO

CONFIRMATIONS/DEPOSITS

A credit card is required to secure a specific date. Parties must meet the agreed-upon spending minimum at the conclusion of the event. Any damages incurred to Beeline will be charged to the host. You will be notified of any charges.

CANCELLATION POLICY

A \$100 cancellation fee will be applied if we are not given a 14-day notice of cancellation.

NO-SHOW POLICY

A \$300 no-show fee will be applied if your entire party fails to show up without cancelling first.

MENUS

Parties are welcome to bring in food for a \$50 Outside Catering Fee. This fee includes Beeline providing a food table with linen. This fee is waived if the party chooses to cater with Keystone Bar & Grill. Parties are welcome to bring in dessert for no additional charge.

METHODS OF PAYMENT

Payment is due immediately upon completion of the party. We accept MasterCard, Visa, Discover, American Express, and cash. We cannot accept payment before the day of the services rendered.

TAX & GRATUITIES

All food and beverage prices are subject to a state sales tax. There is no automatic gratuity added to any food or beverage sales. We suggest leaving a 20% gratuity for the staff working your event.

AT BEELINE, OUR GOAL IS TO MAKE THE PLANNING OF YOUR EVENT AS STRESS-FREE AND ENJOYABLE AS POSSIBLE!

Please inform our sales staff of any need in finding decor, transportation, AV equipment, DJs, bands, photographers, florists, or any other outside service. We are happy to recommend one of our preferred vendors to help make your party perfect. If there is something in this packet you don't see, just let us know!

BEELINE IS LOCATED AT:

**1 LEVEE WAY, SUITE 2124
NEWPORT, KY 41071**

859.392.0600 | THEBEELINEBAR.COM

TO RESERVE A PRIVATE SPACE, PLEASE CONTACT OUR PRIVATE PARTY SALES MANAGER:

**OFFICE: 513.721.0083 | FAX: 513.721.0856
EVENTS@FOUREG.COM | WWW.FOUREG.COM**

